

# CHAMBERLAIN HIGH SCHOOL

## *BAND OF THE MIGHTY CHIEFS!*

### PARENT INFORMATION PACKET

2019-2020

Please fill out ALL forms found in this packet and turn in at Band Camp. There will be a table set up at band camp to collect the packets as your drop your child off. Notaries are available in your middle school's main office, Chamberlain High School main office, or your local bank. A notary will also be available at our parent kick-off event on Saturday August 11<sup>th</sup> if needed ☺

#### **Checklist for Band Camp (Any instrument items or accessories you don't already own can be purchased at Sam Ash Music on Dale Mabry)**

- ✓ Instrument in working condition (mouthpieces for school owned instruments)
- ✓ Name tag for case (all instruments cases must have student's name on them)
- ✓ Sunscreen
- ✓ Water bottle/cooler
- ✓ Pencil
- ✓ Cool Clothing (avoid denim, long pants, and flip flops)
- ✓ Necessary reeds (woodwinds)/Valve Oil/ Slide grease (brass)
- ✓ Flip folder/lyre for your instrument
- ✓ Neck strap (saxophones)
- ✓ Forms filled out (medical release form notarized)

Dear Parents and Band Students!

Hello and welcome to another great year with the Chamberlain High School Band of the Mighty Chiefs! We have an exciting year ahead, with great memories and exciting music to be made! As football season quickly approaches, we would like to keep you as informed as possible with the upcoming events so that every band member can be present and prepared! You will have many opportunities to join your student in their successes by volunteering, chaperoning, and assisting in our band events. **Any dates put on the band calendar are mandatory unless otherwise notated. Student participation in these events will be factored into their grade throughout the year.**

**\*Marching rehearsals are every Tuesday and Thursday from 4-7pm starting August 14th\***

**Fall 2019 Marching Chiefs Band Camp Dates:**

July 29<sup>th</sup> – August 2<sup>nd</sup>, 12pm-8pm

August 5<sup>th</sup> – 9<sup>th</sup>, 4pm – 8pm

August 10<sup>th</sup> Parent Performance and band picnic, 10am-2pm

**Annual Band Picnic at White Sands Beach 11609 Carrollwood Dr., Tampa, FL 33618**

**FOOTBALL SCHEDULE**

Friday August 16	Pre-season Game - TBA
Friday August 23	Away vs. Tampa Bay Tech
Friday August 30	Home vs. East Bay
Friday September 6	Bye Week Rehearsal 4pm-8pm
Friday September 13	Away vs. Bayshore
Friday September 20	Away vs. Armwood
Friday September 27	Home vs. Jesuit (Middle School Night & Junior Chiefettes)
Friday October 4	Home vs. Gaither
Friday October 11	Away vs. Gibbs
Friday October 18	Home vs. Booker
Friday October 25	Home vs. Robinson (Senior Night)
Friday November 11	Away vs. Steinbrenner

## **Band Fees payable to Chamberlain High School**

- School Owned Instrument Maintenance fees (\$43.40, financial aid available)
- Uniform Rental (\$37.98, financial aid available)

## **Fair Share payable to CHS Band Boosters**

### **What does my \$150.00 band fair share cover?**

- Entry fees to competitions and group Music Performance Assessments.
- Dues to Florida Music Educators Association and Florida Bandmasters Association, and Florida Schools Music Association
- Show shirt (new each year)
- Music for marching and concert band
- Customized Drill
- Transportation to and from competitions and parades
- Friday night meals (donations welcome!)
- Staff Members (Percussion, Visual and other)
- Guest clinicians and artists during marching/concert band
- Repairs and maintenance of instruments not covered by school
- Band trailer usage/maintenance
- Other supplemental instruction

#### **Other/optional costs not included in Fair Share**

- In/Out-of-County Trips
- Marching shoes
- Band Banquet
- Replacement marching band gloves, shirt, shorts, or copies of music
- FSU Band Day/USF HOT Day
- Individual accessories for your instrument (reeds, valve oil, slide cream, flip folders, lyres lanyards, etc.)
- Band merchandise aside from your practice hat and show shirt

### **What does my \$200.00 Auxiliary fair share cover?**

- All of the above plus -
- Private Instructor
- Pompom purchase/maintenance
- Flag bag rental
- Flags
- Tips
- Poles

#### *From the director:*

In order to perform at the high level our students enjoy and to provide them with the best possible experience at CHS, we operate on a "fair-share" system. Some of the many different costs that our program will incur throughout the course of a given year include the fees seen above. We at CHS are very proud to have some of the absolute lowest fees of any high school band program. Through fundraisers, payment plans, volunteer credits, and financial aid/waivers, we work tirelessly to ensure that money is NEVER a reason that a student cannot participate in Band at Chamberlain High School. The Boosters and I work TIRELESSLY to ensure that **no** student is unable to participate in band due to funds and fees. -Mr. Fanara and the CHS Band Boosters.

School District of Hillsborough County

MEDICAL RELEASE FORM

This form is used to record parental permission for medical and surgical treatment in case medical concerns arise during a field trip.

We, the undersigned as the parents and legal guardians of

Print Student's Name

hereby consent to any and all medical and surgical treatments, including anesthesia and operations which may be deemed advisable by any qualified physician selected by agents or officials of the Hillsborough County School Board. The intention thereof is to grant authority to administer and to perform all and singularly any examinations, treatments, anesthetic, operations and diagnostic procedures which may now or during the course of the patient's care, be deemed advisable or necessary by any qualified physician. Witness of our consent and agreement to the matters stated above, we have subscribed our signatures below.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

STATE OF FLORIDA, COUNTY OF

SUBSCRIBED and sworn to before me, a Notary Public, this day of ,20 .

Notary

Medical Insurance Company Policy #

Student's Address Phone:

Date of Birth

Father Home Phone:

Business Business Phone:

Mother Home Phone:

Business Business Phone:

Family Physician's Name Phone:

Address City State

Allergies or Special Conditions

NOTE: In the event of an emergency medical situation, even with the form, the chaperone will attempt first to contact the student's parent/guardian.

Disposition

Copy to office Date

Original is retained by teacher and taken on the field trip.

**SCHOOL DISTRICT OF HILLSBOROUGH COUNTY  
Tampa, Florida**

**SCHOOL-OWNED UNIFORM LOAN CONTRACT**

School: \_\_\_\_\_

Year: \_\_\_\_\_

*Directions: Please complete all grey areas legibly in blue/black ink.*

Student

Address:

City:  State:  Zip:

Phone:

Uniform Number:

**Uniform Parts**

1. Black Bibbers
2. Marching Jacket
3. Guantlets/Gloves
4. Black Tux Pants / Tux Shirt / Tux Jacket (Gentlemen)
5. Black Concert Dress (Ladies)
6. \_\_\_\_\_

Approximate value of this uniform at time loaned is

**CONDITIONS OF LOAN**

Please initial all grey boxes to indicate acceptance of each loan condition

I accept full responsibility for the uniform that has been loaned to me.

I agree to return at the end of the school year, and/or present it for inspection promptly when asked to do so by the Director.

I agree to exercise proper care in the use of this uniform and to pay for any damages incurred by my misuse, negligence or carelessness.

I agree to allow no other person to play this uniform unless specified by the Director.

I agree to pay for the replacement of the uniform if it is lost, stolen, or destroyed.

Student Signature:

Date:

Parent Signature:

Date:

ONLY FILL OUT IF YOU ARE PLANNING ON USING A SCHOOL INSTRUMENT!!!

**SCHOOL DISTRICT OF HILLSBOROUGH COUNTY  
Tampa, Florida**

**SCHOOL-OWNED MUSIC INSTRUMENT CONTRACT**

School: \_\_\_\_\_

Year: \_\_\_\_\_

*Directions: Please complete all grey areas legibly in blue/black ink.*

Student

Address:

City:  State:  Zip:

Phone:

Instrument:

Serial Number  BPI Number

Approximate value of this instrument at time loaned is

**CONDITIONS OF LOAN**

Please initial all grey boxes to indicate acceptance of each loan condition

I accept full responsibility for the instrument that has been loaned to me.

I agree to return at the end of the school year, and/or present it for inspection promptly when asked to do so by the Director.

I agree to exercise proper care in the use of this instrument and to pay for any damages incurred by my misuse, negligence or carelessness.

I agree to allow no other person to play this instrument unless specified by the Director.

I agree to pay for the replacement of the instrument if it is lost, stolen, or destroyed.

I agree to promptly present the instrument for inspection when requested to do so by the director.

Student Signature:

Date:

Parent Signature:

Date:

**School District of Hillsborough County**  
**APPLICATION FOR PARTICIPATION**  
**Instructional Field Trips**

This form is used for recording student requests to participate in instructional field trips and their parent or guardian's permission for them to participate and travel in specified transportation. It must be on file before a student may participate.

**Student Request**

I, \_\_\_\_\_ am a student in \_\_\_\_\_  
Print Name of Student Print Name of Class

class at \_\_\_\_\_ School.

My home address, including parent/guardian name: \_\_\_\_\_  
Print Parent/Guardian Name

\_\_\_\_\_   
Print Home Street Address City State Zip

\_\_\_\_\_   
Home Phone

\_\_\_\_\_   
Work Phone

The intent of this voluntary statement is to form an agreement in which I pledge my compliance with the policies in the Hillsborough County Student Handbook and to conduct myself on all field trips in such a manner as to bring honor to my school and myself in return for the privilege of being included as a participant in field trip activities.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date of Signature

**Parent/Guardian Request**

As parent or guardian, I request that \_\_\_\_\_ participate  
Print Student's Name

in the field trip to \_\_\_\_\_ that will be conducted on \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ .  
Print Name of Trip Destination Month / Day / Year

I understand that transportation for the trip will be provided by

a private automobile of a parent, teacher, and/or licensed student, none of which is under control of School District of Hillsborough County.

OR

a regular school bus operated by the School District of Hillsborough County.

OR

a private bus under charter to the School District of Hillsborough County.

\_\_\_\_\_  
Signature of Student's Parent or Guardian

\_\_\_\_\_  
Date of Signature

A copy of this form must be turned in to the office 3 days prior to the field trip.

Form SB60531 revised 5/23/03

# REMINDER:

PARENT MEETING SCHEDULED FOR SATURDAY, August 10, 12pm  
WE WILL BE DISCUSSING:

- STUDENT EXPECTATIONS
- PERFORMANCES
- VOLUNTEER OPPORTUNITIES
- FUNDRAISING FOR FAIR SHARE OPPORTUNITIES
- QUESTIONS FROM PARENTS

**THIS MEETING *MUST* BE ATTENDED BY ALL PARENTS WHOSE STUDENTS ARE PARTICIPATING IN MARCHING BAND.**

We invite all parents to participate by joining the CHS Band Boosters. All general CHS Band Booster meetings will be held on the 1<sup>st</sup> Thursday of the month at 6:30 p.m. in the chrous room.\*\*

**Save these dates:**

**September 5<sup>th</sup>, October 3<sup>rd</sup>, November 7<sup>th</sup>, December 5<sup>th</sup>,  
January 9<sup>th</sup>, February 6<sup>th</sup>, March 5<sup>th</sup>, April 2<sup>nd</sup>, May 7<sup>th</sup>**

**\*\*Students can earn money towards their Fair Share for parent volunteering. Below are the credit amounts:**

<b>Attend parent meeting – MUST BE A PARENT/LEGAL GUARDIAN OF A CHILD IN BAND</b>	<b>\$6.00 per meeting attended (Up to \$54.00)</b>
<b>Volunteer/Chaperone at an official band event*</b>	\$10.00 for 10 hours of service \$25.00 for 20 hours of service (Up to \$50.00)

**\*Parents must be background checked using the online website. Free to apply!**

<https://www.sdhc.k12.fl.us/doc/1532>

The Boosters feed the band before every game. If you would like to volunteer to provide dinners or partial dinners, or if you know businesses that may be willing to volunteer pre-game food, please contact Jeanette Hicks at 813-517-5281 or email Emily Corder [edcorder1125@yahoo.com](mailto:edcorder1125@yahoo.com) to donate!

**“The achievements of an organization are the results of the combined effort of each individual.”**

Vince Lombardi





## CHS Band Booster Membership

You are invited to join the CHS Band Booster Organization!

Here are a just a few examples of what your CHS Band Boosters accomplished during the last school year:

- \$3,200 for Clinicians
- \$1,200 for Transportation
- \$1,600 Music and Drill
- \$1,000 for Pre-game food and drinks

Your student's band program needs your unique talents, whether it's volunteering a few hours a month or a few hours a year, serving on the board, or attending meetings. Your Band Booster membership contributes to pre-game meals, drinks, uniform maintenance, instrument repairs, competitions and assessments, and transportation funds. Thank you for your support! Every Booster Member gets special seating at the home games. Come join us!

For questions, please contact the CHS Band Booster President Emily Corder at [edcorder1125@yahoo.com](mailto:edcorder1125@yahoo.com)

### CHS Band Booster Membership

One adult \$15

Two adults \$25

#### *Special BONUS*

If Fair Share is paid in full during band camp, Booster Membership is free for one adult and get a CHS Rally Towel!

Make checks payable to **CHS Band Boosters**.

Please return this completed form with payment to Band Director. This information will be used to contact you for volunteer opportunities, Booster membership meetings and more. Thank you for your support.

Mother's name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Father's name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Mother's Email: \_\_\_\_\_ Father's Email: \_\_\_\_\_

Student's name: \_\_\_\_\_ Grade: \_\_\_\_\_

Volunteer Interests \_\_\_\_\_

All volunteers must complete a Hillsborough County Public School Volunteer Application and minimally a Level 1 or Level 2 screening. To learn more and get a form visit –

<http://www.sdhc.k12.fl.us/doc/list/volunteer-services/volunteer-applications/>

<http://www.sdhc.k12.fl.us/doc/list/volunteer-services/about/199-1023/>

# Chamberlain High School Band Boosters Student Account Policy

## General Information

What is a Chamberlain High School (CHS) band student account?	A Charms student account is set up for each student in the Chamberlain High School band program who participates in Marching Band or Color Guard. Student accounts are kept so students will have a mechanism for being billed and making scheduled payments for Fair Share band fees. It also allows students an opportunity to have fundraising money be applied to offset the cost of participating in band programs.
Why must the Band Boosters maintain the accounts?	Fundraisers that provide opportunities for the students to earn money are made available through the CHS Band Boosters. Since the Boosters is a tax-exempt organization, its earnings must be spent on band-related activities. In order to preserve our tax-exempt status, we must ensure that the funds earned by students are spent on band activities only.

## Account Information

How is an account created?	When a student participates in Marching Band or Color Guard, a Fair Share fee is assessed and a Charms account is automatically set up by the Band Director and administered by the Booster treasurer.
What can the Student Account be used for?	A student's account may be used to offset the cost of fees assessed by the CHS Band Program. This includes, but is not limited to: <ul style="list-style-type: none"> <li>Marching Band participation fees</li> <li>Color Guard participation fees</li> </ul>
Is anyone eligible for a waiver of Fair Share fees?	We do not waive Fair Share fees; however, <b>please contact the band program director</b> if you have a need to discuss payment plans.
Where can students find out the balance in their Student Account and how are statements sent out?	It is the responsibility of the student or parent to periodically check Charms for the balance in their account and make payments in a timely fashion. All payments and fundraiser credits will be posted to the Charms account once the funds have been deposited. In addition the treasurer will send out a statement monthly via US Mail. Please check your students CHARMS accounts for up-to-date information.
How are payments towards student accounts distributed if there are multiple charges?	Balances will be carried forward and payments will be applied to charges in the order they were assessed. For example, if a \$200 payment is made towards 2017 marching band fees, but \$100 is still owed for 2016 marching season, \$100 will be applied to the 2016 balance first, then \$100 will be applied to 2017 marching band season.
What is the fee for bounced checks?	Any NSF check will be assessed a fee to cover the fee charged to us by our bank. That fee will be charged to your student account.
What happens if a student account is delinquent when the next band season begins?	The district will receive a list of all delinquent accounts. <b>Outstanding balances will be reported to and handled according to the school district and CHS debt policy. (Please refer to your CHS Handbook).</b>
What if a student cannot collect funds from a customer during a fundraiser?	It is the student's responsibility to collect funds from the customer to whom they sell goods. The cost of any goods delivered to a non-paid customer is the student's responsibility. The student will not receive credit for any funds not received.
What happens if a student's customer turns in a bad check?	Students will not be held responsible for bad check service charges that result from their customer's bad check. However, they will be asked to aid in contacting that customer if the treasurer cannot locate the customer. A returned check fee will be assessed to the customer by the Band Boosters to cover the charge assessed to them by the bank.

<p>What happens when Fair Share fees are due before a student has a chance to earn money for his/her account through fundraisers?</p>	<p>All Fair Share fees must be paid for by the scheduled due date specified by the band director. The student account is not a mechanism for providing students with credit. If a student has not earned enough money through fundraisers to cover the amount, the Fair Share fee must be paid. Please understand that there are many bills that need to be paid for during the season, and we rely on prompt payment of fees to cover these costs. Ideally the student will participate in the CHS Marching Band program through all four years of high school. Any fundraising money earned after the Fair Share fees are paid will continue to be credited to the student account and may be used for future fees.</p>
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## Transfer and Refund of Funds

<p>What refunds are authorized from Student Accounts?</p>	<p>In order to maintain the tax -exempt status of the Band Boosters, no refunds of fundraiser profits are authorized for any reason. The fundraising balances of students who move or leave the band will revert to the Band Boosters General Account. Only the excess funds from Fair Share payments can be refunded under certain circumstances described in this document.</p>
<p>Can a student transfer funds from their student account to another in the Band or Guard?</p>	<p>Funds can only be transferred among siblings participating in the Band program. No transfer of funds is authorized between non-family members.</p>
<p>Is a student eligible for a refund of Fair Share fees if he/she withdraws after the season starts?</p>	<p>Each student and parent will be required to sign a commitment form prior to the start of the season. Once that commitment form is received, the student will be required to pay the full Fair Share fee for the season.</p>
<p>Is a student eligible for a refund if he/she is suspended from an extracurricular band activity for a violation of a school policy, a violation of the CHS band policy, or poor attendance?</p>	<p>Each student and parent will be required to sign a commitment form prior to the start of the season. Once that commitment form is received, the student will be required to pay the full Fair Share fee for the season, regardless of reason for withdrawal. The only exception is withdrawal due to injury (see below.)</p>
<p>Are injured students who have to sit out the rest of the season eligible for a refund?</p>	<p>If your child sustains an injury during the season that requires he/she to sit out the rest of the season, he/she is eligible for a partial refund. To request this reimbursement, the student must provide, within 30 days of the student's injury or illness, the CHS Band Director with a physician's statement that the student's injury or illness prevents his or her continued participation. This reimbursement is limited to any unused Fair Share funds which were paid directly by the student or his or her parents. After a request of refund is received in writing by the SAR, the director and the board will decide on an amount to be refunded. The amount refunded will be dependent on the percentage of the season that is left, and the amount of money already invested in the student for instruction, transportation, etc.</p>
<p>How can refunds be requested?</p>	<p>Requests for refunds must be made in writing to the treasurer by within 30 days of the last day of school (for graduating seniors.) and within 30 days of an injury. Please include who the check should be made to and the address to which the check should be mailed. Please allow 14 business days for processing and payment.</p>

## Closing an Account

<p>What happens to a student's account if her/she withdraws from the band program?</p>	<p>Any student who withdraws from a CHS band program but who remains a student at CHS is not entitled to any refund of unused Fair Share funds in his or her student account unless the student's withdrawal was precipitated by illness or injury that prevented his or her continued participation.</p>
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<p>What happens to a student's account if the student moves?</p>	<p>Any band student who withdraws from CHS for any reason may, within 30 days of withdrawal from CHS, request in writing to the SAR a reimbursement of the unused Fair Share funds remaining in their student account, to the extent those funds were paid directly by the student or his or her parents. Fundraising monies or funds contributed to the student account from any other source cannot be refunded.</p>
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## Contact Information

Student Accounts (SAR)

Tiffany Mosgaard (Tiffany.Mosgaard@baycare.org)

PLEASE NOTE: The CHS Band Booster organization is classified as a tax-exempt 501(c)3 non-profit organization. As such, all funds raised through fundraising activities are exempt from income tax, sales tax, and payroll taxes. The regulations and legislation governing the use of tax-exempt funds specify that charitable donations are made "to or for the use of a qualified organization" - not for the use of any individual. Therefore, the CHS Band Boosters owns all funds resulting from fundraising activities. The individuals who raised the funds do not own or control the funds. Ownership privileges would include the right to make decisions about the use of funds.



# CHS Band Information Sheet

Student's name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student's Instrument \_\_\_\_\_

Student's name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student's Instrument \_\_\_\_\_

\*\*\*\*\*

Mother/Guardian name: \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone number: \_\_\_\_\_

OK to text? \_\_\_\_\_

\*\*\*\*\*

Father/Guardian name: \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone number: \_\_\_\_\_

Mailing address: \_\_\_\_\_

OK to text? \_\_\_\_\_

\*\*\*\*\*

I volunteer to cook or donate an entrée to feed our kids on of the following games (MUST check at least one):

Friday August 16	
Friday August 23	
Friday August 30	
Friday September 6	
Friday September 13	
Friday September 20	
Friday September 27	
Friday October 4	
Friday October 11	
Friday October 18	
Friday October 25	
Friday November 11	